Instructions for ordering on-line at www.lakeside-nursery.com

1. Click on *Sign In* in the upper right-hand corner.
2. Enter your email and password. (If you do not have one, click on **Create an account** and fill out the required fields then click **Register**. We will send you an email with your assigned password.)
3. Once you have signed in with your email and password, click on **Availability**.
4. Enter the quantities next to the items that you want to order. If you do not see an item or size, it is not currently available.
5. Once you have filled in all the items you want to order click on **Update Cart**.
6. When you are finished with your order click on **Checkout.**
7. Fill in all the appropriate fields including shipping date and PO#. Any special instructions must be typed in the **comments/special requests** section.
8. When you have finished entering in all the pertinent information click on **Submit Order**. You will receive an order # and confirmation email.
9. Congratulations on placing your order!